



Cabinet Office

CARBON REDUCTION PLAN GUIDANCE

RM6116 Network Services 3

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier¹ and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard² and Guidance³, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans. A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

¹ Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

² Technical Standard can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf

³ Guidance can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf

Carbon Reduction Plan Template

Supplier name: NTT UK Limited

Publication date: 22/08/2024

Commitment to achieving Net Zero

NTT UK Limited is committed to achieving Net Zero emissions in our data centers by 2030, across our offices and facilities by 2035 and across our value chain by 2040, covering Scope 1, 2 and 3.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2021 (1 April 2021 – 31 March 2022)	
Additional Details relating to the Baseline Emissions calculations.	
Please note our baseline emissions and basis of reporting document are available on this link (page 7/40): Our sustainability ambition NTT (global.ntt)	
FY21 NTT Ltd. Rebaselined according to SBTi criteria.	
Note: Cat. 9: Downstream transport and distribution - Transport and distribution services are primarily upstream and therefore relevant spend is categorized in Cat. 4. Cat. 10: Processing of sold products – Not relevant to us as we do not process any products (sold) Cat 8 and 14: not relevant to NTT Ltd.	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1 total	14,882.00
Scope 2 total (Market-based)	365,837.00
Scope 3 total	7,457,431.00
Cat 1: Purchased goods and services	4,592,859
Cat 2: Capital goods	374,093
Cat 3: Fuel and energy related activities	339,134
Cat 4: Upstream transportation and distribution	14,084
Cat 5: Waste generated in operations	316
Cat 6: Business travel	7,570
Cat 7: Employee commuting	61,642
Cat 11: Use of sold products	1,216,815
Cat 12: End-of-life treatment of sold products	11,318
Cat 13: Downstream leased assets	830,363
Cat 15: Investments	9,236
Total Emissions	7,838,150

Current Emissions Reporting

FY23 (1 April 2023 – 31 March 2024)	
Our sustainability ambition NTT (global.ntt)	
Note:	
Cat 5: Waste generated in operations – emissions captured within category 1 using spend data and Exiobase factors.	
Cat 9: Downstream transport and distribution - Transport and distribution services are primarily upstream and therefore relevant spend is categorized in Cat. 4.	
Cat 10: Processing of sold products – Not relevant to us as we do not process any products (sold)	
Cat 8 and 14: not relevant to NTT Ltd.	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1 total	27,215
Scope 2 total (Market-based)	246,247
Scope 3 Total	3,606,247
Cat 1: Purchased Goods & Services	1,426,342
Cat 2: Capital Goods	413,388
Cat 3: Fuel and energy related activities (not included in scope 1 and 2)	423,825
Cat 4: Upstream transportation and distribution	6,797
Cat 6: Business Travel	28,048
Cat 7: Employee Commuting	27,050
Cat 11: Use of Sold Products	220,388
Cat 12: End-of-Life treatment of Sold products	41,263
Cat 13: Downstream leased assets	1,016,095
Cat 15: Investments	3,053
Total Emissions	3,879,709

Emissions reduction targets

We've received external validation of our commitment from the Science Based Targets initiative (SBTi), a partnership between the Carbon Disclosure Project (CDP), the UN Global Compact, the World Resources Institute and the World Wide Fund for Nature.

Following a detailed assessment, the SBTi has determined that our greenhouse-gas reduction targets are in line with the Paris Agreement, which 195 countries adopted in 2015. This recognition from the SBTi is significant because it shows that our net-zero targets are credible.

SBTi Commitment (review and validation date June 2023) - NTT Ltd commits to reduce absolute scope 1 and 2 GHG emissions 90% by FY2030 from a FY2021 base year. NTT Ltd also commits to reduce absolute scope 3 GHG emissions 42% within the same timeframe.

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2021 baseline.

We are agreeing decarbonization plans globally across our regions and service divisions, including but not limited to the introduction of energy efficiency measures, renewable electricity, electrical vehicles, consolidation of real estate footprint and hybrid work, less carbon-intense products and services (software defined infrastructure, migration to cloud, green data centres).

In the future we hope to implement further measures such as:

- Net Zero emissions in our data centers by 2030, across our offices and facilities by 2035 and across our value chain by 2040.
- NTT DATA Group has signed the commitment to Business Ambition for 1.5°C³ in March 2021. NTT DATA Group will continue to drive Net Zero initiatives and aim to meet its targets, as well as supporting our clients to achieve Net Zero and society by providing new technologies that contribute to the realization of Net Zero.
[NTT DATA's Net-Zero Targets Approved by SBTi | NTT DATA Group](#)

Declaration and Sign Off

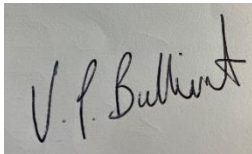
This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

A rectangular image showing a handwritten signature in black ink on a light-colored background. The signature is written in a cursive style and reads "V. P. Bullivant".

Vicky Bullivant
Senior Vice President, Sustainability

Date: 22/08/2024